

## Virginia Woods POA Monthly Meeting

Tuesday March 11, 2025

1. Called to Order at 7:10pm. Quorum reached with 4 out of 4 board members Mark Shelpuk VP James Trewin Treasurer, Stephen Hayes President, Michelle McDaniel Secretary, and Ronnie Gilbert Pool Chair
2. Secretary Report
  - a. Minutes were not available to be printed at that moment, but read aloud and approved. James motioned, Mark seconded to approve
  - b. Letters for May meeting should be send by April 11. Stephen will write letter, Michelle will create a Proxy form. We need a candidate for Secretary
3. VP Report
  - a. Pool tech situation resolved. Likely misinterpretation and miscommunication with neighbor
  - b. Broken basketball hoop removed from Virginia Woods Dr lawn
  - c. Corner house on Jamestown resolved situation with dues, but homeowners still not present. Unknown current residents or any residents.
4. Treasurer Report: Operating expense account \$45,251 Reserve account \$17,940
  - a. Insurance paid, no increase from last year, \$4400
  - b. Mulch invoice not yet received
  - c. Water bill back to normal
  - d. Accounts Receivable
    - i. Dues, 8 homes with no communication, dues with fine will be 3/15/2025
    - ii. 3 not paid, but communicated
    - iii. 8 partial payments
    - iv. How to handle the 2024 overdue homeowner with overdue fees. Legal action. James and Mark will setup a meeting. James motioned for the Board to pursue unpaid dues. Mark seconded.
      1. Certified letter already gave a warning and deadline of 2/28 or legal action would be pursued.
5. Landscape- Chris not present
  - a. \$200 for sprinklers contract with Roberto
  - b. Mulch estimate is presented. Michelle motioned to approve expense, Stephen seconded.
6. Pool-Ronnie
  - a. Backwash valve was repaired last month

- b. Proposal for new pool light with gasket \$265. Michelle motioned and James seconded, approved.
  - c. Electrical check for annual certificate needs to be scheduled
  - d. New pool certificate will be issued online. Will likely use a routing number and bank info for payment
  - e. Ronnie will get new nets for pool area. Current ones are torn up
- 7. Social-Lorin Hayes contributing remotely via text
  - a. Welcome committee- no new updates, but homes might be selling soon
  - b. Lorin-Looking into doing a community yard sale
  - c. Coming up with ideas for annual meeting. Looking into trailer for our neighborhood, would provide more tables and chairs
- 8. Old Business
  - a. None
- 9. New Business
  - a. None
- 10. Meeting Adjourned at 8:20pm